

**PINE RIDGE AT LAKE TARPON VILLAGE I  
CONDOMINIUM ASSOCIATION, INC.  
CLUBHOUSE RESERVATION REQUEST**

I/We \_\_\_\_\_ of Building and Unit # \_\_\_\_\_  
desire to reserve the clubhouse on the date of \_\_\_\_\_, between the  
hours of \_\_\_\_\_ a.m./p.m. and \_\_\_\_\_ a.m./p.m. The use of the  
clubhouse shall be for (identify function): \_\_\_\_\_  
\_\_\_\_\_.

I/We acknowledge the following policy must be adhered to:

- ◆ The clubhouse shall be available for use, by residents only. Persons under eighteen (18) shall be permitted to use the premises when accompanied by an adult resident. Anyone using the facility is at all times responsible for its clean and neat appearance. **Private use of the clubhouse is non-exclusive.**
- ◆ Residents may use the premises for a private function, when it is not in use by the Association, Board of Directors or its committees, between the hours of 9:00 a.m. until 9:00 p.m. for a maximum of four (4) hours for the function. The function must end and clean up completed upon Clubhouse closing time. A function shall not be of a nature that the resident could have hosted it in their home.
- ◆ Use of the kitchen facilities is restricted. If for any reason the fire suppressant equipment is discharged during a function the resident having use of the clubhouse shall be responsible for the costs of setting and recharging that unit. To gain access to the kitchen, you must pick up a key from the office between the hours 9 a.m. - 3 p.m., the day before your party and return the key through the mail slot of the office that same day and/or evening after your event. For weekend parties, you must pick up the key during the same hours as stated and when the office is open on Friday. Note: If holiday falls on Friday, you must pick the key up on Thursday.
- ◆ A deposit of \$150 and a non-refundable use fee of \$50 have to accompany the written request for use of the clubhouse. The deposit will be returned no more than seven (7) days after the function provided the premises are left in their original or better condition. Should any damages occur reasonable charges will be assessed and deducted from the deposit. Should the deposit be insufficient to cover the damages the resident will be assessed the difference.
- ◆ Overflow parking for a large group **MUST** use the parking lot beside the shuffleboard court. The applicant will be responsible to insure compliance with this requirement or their guest's vehicles **WILL** be towed. Vehicles that are illegally parked in front of dumpsters, n crosswalks, in "No Parking" areas, not in a parking space, in a unit owner's assigned parking space, or on the lawn are subject to being removed from the property **WITHOUT NOTICE** by the Recovery Company contracted with the Association.
- ◆ Guests attending clubhouse activities will not be entitled to use the pool facilities in conjunction with the usage of the clubhouse.
- ◆ All requests for any social function and/or private party must be for a specific time and date and must be submitted to the Social Committee at least two (2) weeks prior to the function date. This Committee is responsible for approving and monitoring all functions. (Note: emergency situations, i.e., bereavement, will be handled on a case by case basis.)

-----  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Day Phone # \_\_\_\_\_ Evening Phone # \_\_\_\_\_

Deposit Received By: \_\_\_\_\_ Date: \_\_\_\_\_